



INVITATION TO BID

The Science Education Institute (SEI), through its Bids and Awards Committee (BAC), invites Contractors/Bidders to apply for eligibility and to bid for the hereunder project:

Name of Project : **Group Accident Insurance Premium of Graduate Scholars; ASTHRDP, NCGSME, HRDP and PCARI**
Location : **Science Heritage Building, DOST Compound, Bicutan, Taguig City**
Approved Budget for the Contract : **Php 2,385,000.00**
Contract Duration : **One (1) Year**
Delivery Period : **Fifteen Days (15) calendar days after receipt of Notice to Proceed**

Prospective bidders should have experience in undertaking a similar project (*Accident Insurance*) within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference (s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the RA 9184 and its 2016 Revised Implementing Rules and Regulation.

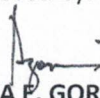
The complete schedule of activities is listed, as follows:

| ACTIVITIES | SCHEDULE |
|--|------------------------|
| 1. Issuance of Availability of Bidding Documents | 20 June – 11 July 2018 |
| 2. Pre-bid Conference | 28 June 2018; 1:00 PM |
| 3. Receipt and Opening of Bids | 11 July 2018; 1:00 PM |
| 4. Bid Evaluation | 12 July 2018 |
| 5. Post-qualification | 13 July 2018 |

Bid documents will be available only to eligible bidders upon payment of a non-refundable amount of **Two Thousands Three Hundred Eighty-Five Pesos (Php 2,385.00)** to the SEI Cashier.

The SEI assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:


ANITA E. GORGONIO
Chairperson, BAC