



Republic of the Philippines  
Department of Science and Technology  
**Science Education Institute**

Shaping the Future

2017-PB-02  
Supply of MS Office Pro and All-In-One Touch Computers

**INVITATION TO BID**

The Science Education Institute (SEI), through its Bids and Awards Committee (BAC), invites Contractors/Bidders to apply for eligibility and to bid for the hereunder project:

**Name of Project** : Supply of MS Office Pro and All-In-One Touch Computers  
**Location** : Science Heritage Building, DOST Compound, Bicutan, Taguig City  
**Brief Description** : Supply of MS Office Pro and All-In-One Touch Computers  
**Approved Budget for the Contract** : Php 1,200,000.00  
**Contract Duration** : Fifteen (15) calendar days  
**Delivery Period** : Fifteen (15) calendar days after receipt of Notice to Proceed

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference (s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the RA 9184 and its 2016 Revised Implementing Rules and Regulation.

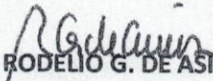
The complete schedule of activities is listed, as follows:

| ACTIVITIES                                       | SCHEDULE                   |
|--|----------------------------|
| 1. Issuance of Availability of Bidding Documents | 17 May 2017 – 07 June 2017 |
| 2. Pre-bid Conference                            | 24 May 2017; 10:00 A.M.    |
| 3. Receipt and Opening of Bids                   | 07 June 2017; 10:00 A.M.   |
| 4. Bid Evaluation                                | 08 June 2017               |
| 5. Post-qualification                            | 09 June 2017               |

Bid documents will be available only to eligible bidders upon payment of a non-refundable amount of One Thousand Two Hundred Pesos (Php 1,200.00) to the SEI Cashier.

The SEI assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

  
RODELLO G. DE ASIS  
Chairperson, BAC

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