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	PROCEDURES MANUAL	REVISION NO.	0
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1.0 Objective:

To ensure that potential nonconformities to the existing QMS are identified and, where appropriate, addressed to eliminate the cause of potential nonconformities in order to prevent their occurrence.

2.0 Scope:

This procedure covers all activities from identifying and recording all potential nonconformities up to monitoring of the implementation of preventive action and evaluating its effectiveness.

3.0 Definition of Terms:

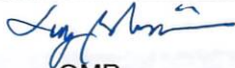

Concerned Personnel refers to the person or group of persons responsible for determining appropriate preventive action.


4.0 Records

- Preventive Action Report
- Internal Audit Observation Form
- Minutes of the Meeting

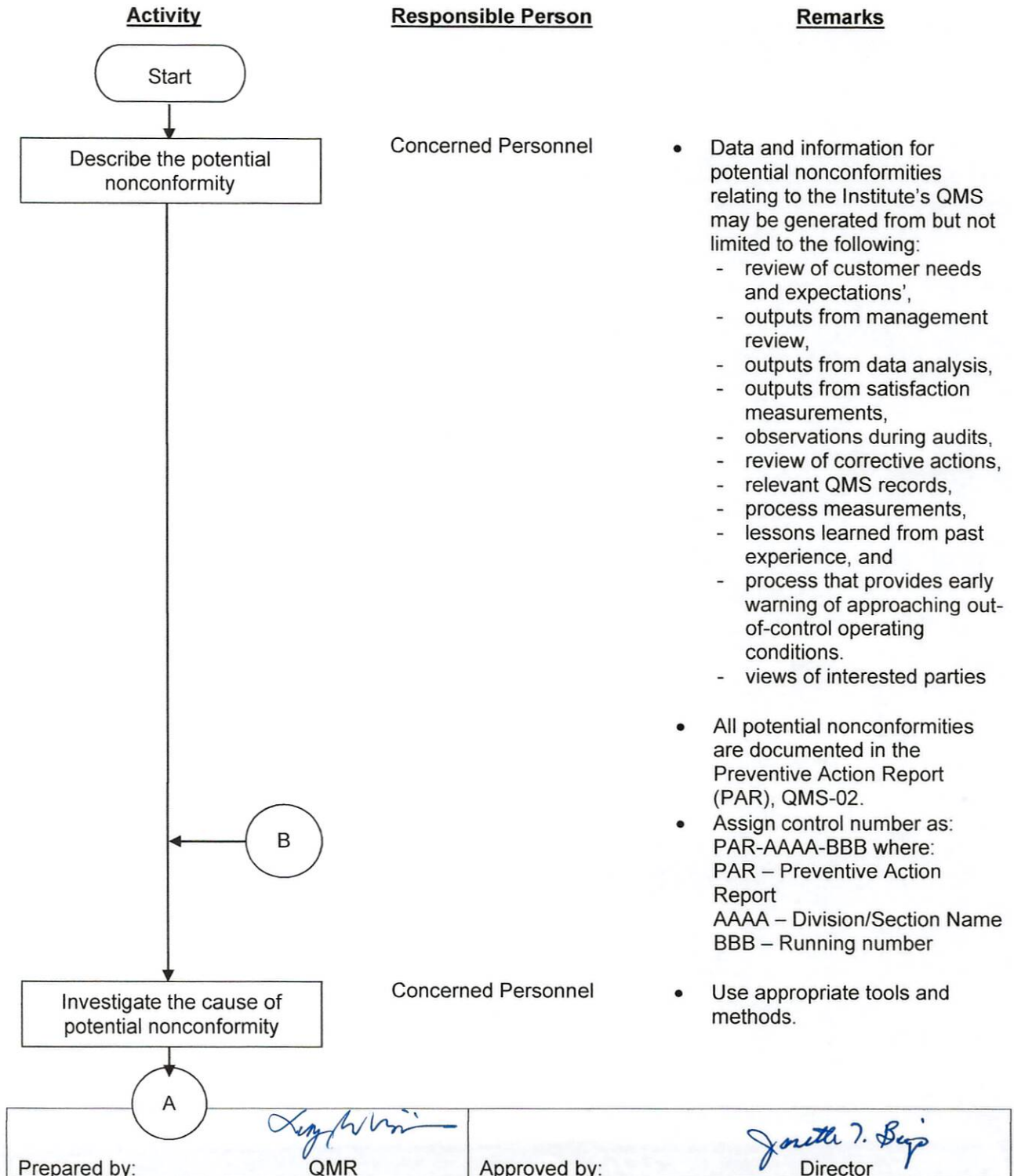
5.0 References


- PM-SEI-04-01 Control of Documents
- ISO 9001:2008 Standard

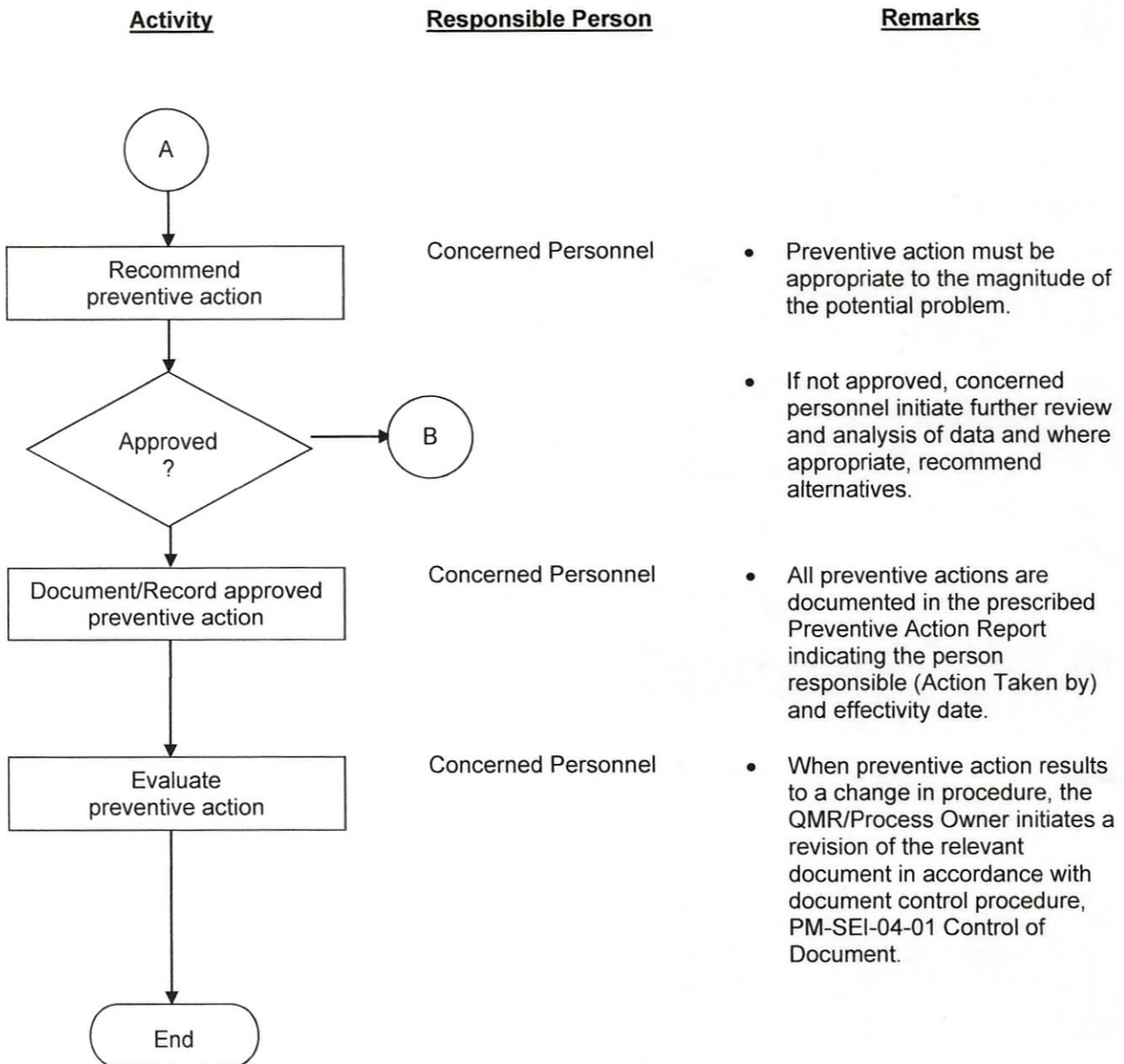
Prepared by:	 QMR	Approved by:	 Director
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6.0 Procedure



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